Grace Lutheran Church of Lily Lake
GUS – Grace Underaged Saints
5N600 Hanson Road
St. Charles, IL 60175
630.365.6751

EXPENSE REIMBURSEMENT FORM

NAME: _____ DATE: _____

DATE	DESCRIPTION/EVENT	AMOUNT
	TOTAL:	

PLEASE ATTACH ALL RECEIPTS AND NECESSARY PAPERWORK TO THIS REQUEST. Return this form to Michele Dannewitz, GUS Treasurer. Mail box located in the church office.

Funds will be issued after verification. If special arrangements are needed, please contact Michele.

Michele Dannewitz
630.584.0155
micheledannewitz@hotmail.com

APPROVED BY: _____ DATE: _____ CHECK #: _____